

# CAPABILITY STATEMENT



**HireFlex** Recruitment

Where Talent Meets Its Match



# COMPANY OVERVIEW



HireFlex Recruitment is a Sydney-based recruitment agency specialising in providing reliable, job-ready talent across hospitality, warehousing, construction, and event staffing. We partner with businesses of all sizes to deliver fast, flexible, and cost-effective staffing solutions tailored to operational needs.

Our approach is simple: quality candidates, fast turnaround, and flexible hiring solutions.





# WHY YOU'LL LOVE US



Businesses choose HireFlex because we make hiring fast, reliable, and simple. We respond quickly to urgent staffing needs without compromising on quality, providing pre-screened, job-ready candidates you can rely on from day one.

Our flexible approach allows us to scale with your business—whether you need one staff member or a full team—while our client-focused mindset ensures we understand your needs and deliver tailored staffing solutions that truly work.



# INDUSTRIES WE SERVE






## *WAREHOUSING & LOGISTICS*

- Pick packers
- Storeperson
- Forklift operators
- Assistants









## *HOSPITALITY*

- Waitstaff
- Bartenders
- Chefs
- Kitchen hands




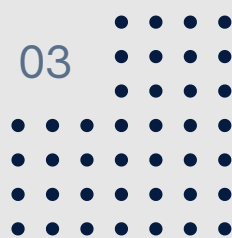




## *CONSTRUCTION*

- Labourers
- Site support staff
- Ticketed workers







# OUR SERVICES

## **TEMPORARY & CASUAL STAFFING**

- Short-term and on-demand workforce solutions
- Last-minute shift coverage
- Event and peak-period staffing

## **LABOUR HIRE**

- Pre-vetted, work-ready candidates
- Ongoing workforce support

## **PERMANENT RECRUITMENT**

- End-to-end hiring solutions
- Candidate sourcing, screening and placement
- Cultural and skills-based hd matching





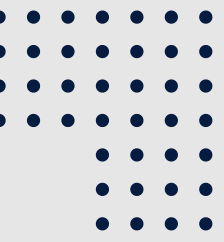
# WHY CHOOSE US?



With competitive, transparent pricing and a strong understanding of high-demand industries, we make recruitment simple and effective.

Our mission is to connect businesses with dependable talent while creating meaningful job opportunities for candidates.





# RECRUITMENT PROCESS

1. Consultation – Understand your business needs and role requirements
2. Sourcing – Tap into our talent pool and active candidate network
3. Screening – Interviews, reference checks, and skill verification
4. Placement – Matching the right candidate to your business
5. Ongoing Support – Post-placement follow-up and support





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# CONTACT US

Together, we build a stronger workforce.



 0415 702 438 | 0414 060 358

 [info@hireflex.com.au](mailto:info@hireflex.com.au)

 [www.hireflex.com.au](http://www.hireflex.com.au)